

## CURRICULUM VITAE

# M. Leigh Funk, Ph.D.

Senior Associate Dean Bagwell College of Education  
Kennesaw State University

### EDUCATION

2019 – 2019	Graduate Certificate, Cornell University, Ithaca, New York, Conflict Resolution Certificate
2015 – 2018	Graduate Certificate, James Madison University, Virginia, Higher Education Assessment
1999 – 2005	Ph.D., Capella University, Minnesota, Instructional Design for Online Learning
1992 – 1994	M.A., East Carolina University, North Carolina, Special Education & Assistive Technology
1987 – 1991	B.S., University of North Carolina at Chapel Hill, North Carolina, Administration of Criminal Justice

### ACADEMIC RANK PROMOTIONS

Effective Date	Promotion
July 1, 2014	Professor of Special Education and Educational Technology
July 1, 2008	Associate Professor of Special Education and Educational Technology
July 1, 2006	Tenured
July 1, 2006	Assistant Professor of Educational Technology
August 15, 2002	Instructor of Educational Technology

### PROFESSIONAL EXPERIENCE

#### **Senior Associate Dean for Quality Enhancement (August 2014 - Present) National Search**

Responsible for advancing high quality curriculum and ensuring compliance with teacher preparation accountability initiatives for 67 programs across four academic colleges.

#### **Department Chair of Inclusive Education – Interim (April 15 – August 6, 2016)**

#### **Special Assistant to the President for Accreditation, and SACSCOC Institutional Liaison (2010 – 2014) – Appointed by President**

Responsible for providing institutional leadership relating to compliance with SACSCOC regional accreditation principles throughout the planning and evaluation process of the institution.

#### **Director of Institutional Data Quality Initiatives (2008 – 2010)**

Responsible for providing strategic leadership and oversight for the KSU Data Quality Initiative focusing on data quality, integrity, integration and monitoring to ensure that KSU has accurate, reliable and verifiable data to drive institutional decisions.

#### **Program Coordinator (2008 – 2009 in addition to other full-time responsibilities) – Masters of Inclusive Education – Special Education and Teachers of English to Speakers of Other Languages (TESOL) Concentrations**

#### **Electronic Data Manager – Office of the Associate Dean, Bagwell College of Education (2004-2008)**

Responsible for Professional Teacher Education Unit (PTEU) assessment and accreditation support as well as compiling, reconciling and providing PTEU data for local, state and national reports.

**Director of the KSU Educational Technology Training Center (2001-2004)**

Responsibilities similar to the department chair role, leading and managing Georgia's largest Department of Education Educational Technology Training Center, servicing 16 counties and approximately 39,000 educators in Northwest Georgia and Metro Atlanta. My charge as director was to establish a vision that would prepare this Center to become an academic department capable of offering master's and doctoral programs.

**Coordinator of the KSU Learning Technologies (1997-2001)**

Responsible for providing instructional design and technology integration support for faculty and students within the Bagwell College of Education.

**Project Coordinator – NEAT (Network for Education and Assistive Technology) 1996-1998  
University of Delaware Applied Science and Engineering Laboratory**

Responsible for planning, designing, developing, and delivering assistive technology professional development for P-12 educators and administrators in Delaware.

**Halifax County Schools – Special Education & Transition Coordinator – 1992-1995**

Responsible for designing and facilitating the implementation of educational plans for K-12 students who had been adjudicated and returned to the public school system.

**ADMINISTRATIVE SKILLS AND EXPERIENCES**

As my professional responsibilities progressed and broadened I acquired the following administrative and leadership skills at the institution and college levels.

- Progressive administrative experience, including the leadership, management, and evaluation of faculty, staff, as well as budgets, scheduling, space utilization, conflict management, and strategic planning;
- Demonstrated success in developing new and managing collaborative educational programs at both the college and institutional level;
- Extensive experience with program evaluation, continuous improvement, and data driven decision making;
- Commitment to creating an positive, inspired, and diversified professional community that operates with transparency, promotes shared governance and encourages dialogue;
- Ability to establish and maintain professional relationships, communicate and collaborate effectively with faculty, staff, students, alumni, and community partners;
- Experience representing the college and university within and across the University System of Georgia and Board of Regents;
- Demonstrated commitment to diversity and inclusion with a long standing commitment to promoting culturally-responsive instruction for P-12 and higher education students.
- Extensive familiarity and experience with state and federal policies as well as requirements governing teacher certification and program accreditation.
- Broad and deep knowledge and experience with different teacher, service, and leadership certification requirements in Georgia.
- Long-standing familiarity of accreditation principles and processes as well as expertise preparing for national, regional, and state accreditation reviews. I also serve as a site reviewer for CAEP, SACSCOC, Council for Exceptional Children, and the Georgia Professional Standards Commission.
- Demonstrated ability to lead innovative projects directed toward significant program/school-wide improvements.

- Experience providing leadership for innovative re-imagining, visioning and strategic planning at the university and college level.
- Model the use of evidence-based practices to assure high quality instruction in multiple modalities. Experience teaching graduate and undergraduate courses using face-to-face, hybrid, and online modalities.
- Knowledge of/experience in implementing innovative teaching methodologies
- Knowledge of and proven leadership in teaching, research/scholarship, and service demonstrated through the peer-review tenure process and promotions in rank from instructor to professor;

FELLOWSHIPS, TEACHING HONORS, AND AWARDS	DATE
USG Executive Leadership Institute Fellow	2010-2011
<ul style="list-style-type: none"> <li>• Selected from KSU as an up and coming institutional leader for the year-long leadership training and job shadowing internship</li> <li>• Academic Affairs Job Shadowing / Internship - Senior Vice President for Academic and Student Affairs/Provost – Georgia Gwinnett College – Dr. Lois Richardson</li> </ul>	
Chinese Minister of Education Delegate – Beijing, China	2004
Governor’s Teaching Fellowship Recipient - Georgia - Office of the Governor	2002-2003
Advanced Learning Technologies Fellow/Intern - University System of Georgia	2001
International Educational Technology Exchange - University of Cape Coast, University College of Winneba & Kennesaw State University.	2000 – 2002
Distinguished Teaching Award Nominee (3 nominations) Bagwell College of Education Department of Inclusive Education	2006
Faculty Honoree for the 2006-2007 KSU Outstanding Graduate Student Recipient - Bagwell College of Education Department of Inclusive Education	2006
AACTE Best Practice Award for the Innovative Use of Technology in Education Co-award with Dr. Traci Redish	2003
Shining Star Award - Kennesaw State University	2007
Outstanding Service and Support Award - KSU Education/Humanities Future Scholars Program	2002

### Academic Leadership Accomplishments - Institution and College Levels

In my 25+ years as a learning professional, I have had the privilege of holding a variety of positions, working with a broad group of professionals and engaging in some very exciting change initiatives. As a result, the following are some of the accomplishments I am most proud of as I reflect on my career in higher education.

**Consolidation of Two Institutions** - One of the most challenging initiatives in my career was the BOR-USG mandated consolidation of Kennesaw State University and Southern Polytechnic State University. As the Special Assistant to the President I was tasked to lead the consolidation planning logistics team which consisted of a small executive group who provided the structural foundation and organization required to develop the initial consolidation plan. I also supported the 76 individual working group chairs and the executive team to ensure the teams adhered to the project plan and timeline. Once the consolidation plans were in place, I led the development of and co-wrote the SACSCOC Substantive Change Report for Consolidation which was approved with no areas of weakness cited in 2014.

**Establishment of University Wide Student Learning Competencies** – During a time of transition within academic affairs, I assumed responsibility to lead the establishment of KSU’s university-wide student learning competencies. Working closely with the Interim Provost & VPAA, I used a highly transparent process that involved the institutional shared governance groups to present the initial concept and requirements to more than 150 faculty and administrators, across campus. Over the course of a year, I collaborated with the Faculty Senate, General Education Council, Undergraduate Policies and Curriculum Committee and the Graduate Policies and Curriculum Committee to grapple with the philosophical and practical issues relating to what we expect a KSU graduate to look like when they graduate. After the initial identification of the competencies, and a period of public comment, the KSU university-wide competencies were approved by the president and provost as recommended by the shared governance groups in Fall 2011.

**Development of 2012 Institutional Strategic Plan** - As the Special Assistant to the President for Institutional Assessment and Accreditation, I served as key member of the multi-year committee “to identify those actions needed to catapult KSU to national prominence; and to formulate KSU’s 2012-2017 Strategic Plan”. The committee under the direction of the President met for two years to examine the landscape of higher education, the specific challenges facing public higher education institutions in Georgia and ultimately developing a plan with five overarching goals with corresponding objectives and action items. In August 2012, the Board of Regents approved the mission statement and the strategic plan was launched in October of 2012.

**Assessment of the Institutional Strategic Plan (2012 – 2014)** – Once the strategic plan was launched, the President appointed me to chair the strategic plan assessment team charged to determine how to assess the 2012-2017 strategic plan and create the Strategic Plan Assessment Plan, determine the status of the strategic plan goals, and update KSU’s peer comparators list.

**Co-authored SACSCOC Fifth-Year Interim Report with No Recommendation Findings** - As the Special Assistant to the President, I led the preparations, internal SACSCOC principles audit and co-wrote the KSU SACSCOC Fifth-Year Interim Report. Such work demonstrates advanced strategic and analytic skills and the fact that the report was evaluated with no recommendations is a particular source of pride. Furthermore, the quality of the Fifth-Year Report was impressive enough to earn two invitations to present on the development of the report and an invitation for the report to be used as an exemplar in the resource room at the 2013 SACSCOC Annual Meeting.

**Evaluation of KSU QEP - Global Learning for Engaged Citizenship** – As the institutional SACSCOC Liaison, I led the mid-point and final evaluation of the KSU QEP – Global Learning for Engaged Citizenship. I worked closely with the Global Learning Council to design and revise the Global Learning Certification requirements, review student certification applications, revise the QEP goals to include global student learning outcomes, and establish the institutional assessment and reporting system. I also coordinated the external evaluation of the QEP at the mid-point of the initiative, led the continuous improvement efforts to ensure progress by the end of the QEP period, and coordinated the final external review of the QEP. This accomplishment included hiring an external consultant, working with institutional units to prepare evidence, coordinating on-campus site review logistics, and setting up interviews with more than 150 students, faculty, staff with the external evaluator.

**Faculty Controlled Process for Determining Faculty Credentials for Teaching Courses** – As the Special Assistant to the President, one of my responsibilities was to ensure that faculty teaching each course at the institution was “qualified” to do so based on the SACSCOC faculty credentials guidelines. I revised a top-down, single administrator, non-collaborative process into a highly collaborative faculty driven process by researching national practices and proposing a departmentally distributed process that empowered discipline faculty to determine what academic credentials would be appropriate and acceptable to teach each course. This process brought discipline specific faculty together to discuss each course and determine what they felt were appropriate degrees for faculty to hold in order to be assigned to teach a course. Faculty populated spreadsheets with these degree disciplines for each course that were then used to determine if a faculty was academically qualified to teach each course. This new process also gave faculty a voice in how the faculty justifications would be submitted when a faculty member may not be considered academically qualified but possessed extensive research or professional expertise and experiences that would qualify them to teach the content of a course. This concept has lasted for eight years and has been exciting to watch as the technology has evolved to bring this concept into a more automated process.

**Student Success Initiatives** - In 2012, I was one of five members selected by President Papp to serve on our institutional Complete College Georgia (CCGa) team responsible for developing KSU’s Complete College Georgia Plan. This team worked to determine what student success initiatives are currently showing or held potential to positively impact students in the areas of recruitment, retention, progression and result in more students to graduating. The CCGa team worked with campus-wide units and faculty to examine existing efforts and launched an aggressive proposal phase to identify strategies with potential. The plan was reviewed by the staff at the University System of Georgia, evaluated by a team of individuals across the state of Georgia and ultimately approved by the Governor’s Office. While the CCGa initiative faded, it sparked a campus-wide commitment to student success initiatives which continues to gain momentum. One of the latest initiatives from the USG focuses on the Momentum Year and strategies to support student success from the moment students commit to attend KSU.

**Meaningful Campus-wide Academic Assessment** – As Special Assistant to the President I was charged to create and implement an institution-wide assessment process for all academic and administrative units to meet the expectations of the SACSCOC. In preparation for the SACSCOC Fifth-Year Interim Report, my team and I launched the Retrospective Report initiative to bridge the gap between the accreditation expectations and the previous Assurance of Learning reports. This initiative required extensive collaboration with faculty and staff across all units as well as some crucial conversations to achieve buy-in on the concept of assessing unit performance against self-identified goals for improvement. This required a significant paradigm shift that the institution had not made from an accountability drive mindset to a continuous improvement mindset. After gaining the commitment, the initiative resulted in the establishment of a targeted set of improvement goals used to move unit initiatives forward in ways that were meaningful for them. It also required my co-author and I to write 91 academic/administrative program reports within a 13-month period. Ultimately, the process led to a campus-wide focus on meaningful assessment and passed the SACSCOC standard 3.3.1.1 assessment of academic programs with no recommendation findings. I continue to utilize this focus on meaningful assessment at the college level when supporting faculty and staff to create their own improvement goals and to ask interesting questions they really want to know about how students are performing.

**Re-conceptualizing Assessment Initiatives** – In my roles at the university and college level I've sought ways to raise awareness and engagement with faculty and administrators in the areas of assessment, accreditation, and data driven decision making. Several highly successful accomplishments in this area include the 2016 Year of Assessment Initiative where I led a team to plan and implement a series of assessment activities, professional learning sessions, and collaborative reviews of program key assessments to improve their use, validity and reliability. This provided the opportunity to strengthen faculty awareness and expertise relating to assessment. Another effort to raise awareness and increase support for faculty and programs relating to the design of high quality assessments was to implement the Faculty Fellows for Assessment. Given the budget constraints, we could not provide the level of support I desired for faculty, and we could not hire additional staff to support this effort. As a result, I launched the Faculty Fellows for Assessment which gave faculty one course release each semester to work with specific programs to develop or revise their program key assessments. This initiative is still in place and has resulted in more faculty support, higher quality assessments, and collaborative research in the area of assessment.

## **COMMITMENT TO DIVERSITY AND CROSS CULTURAL DIALOGUE**

**Professional Development Relating to Cross Cultural Competencies** - As SACSCOC Liaison, part of my role is to support and advance the Quality Enhancement Plan of Global Learning for Engaged Citizenship. As a result, I intentionally sought out opportunities to increase my competency relating to global learning, diversity and cultural sensitivity.

### **International Exchange Host Family (2008 – 2020)**

To increase the knowledge and understanding of different cultures within our own family, my husband and I hosted six exchange students each for year-long experiences. Three of the students were from Germany and were part of an exchange program for college students co-sponsored by Kennesaw State University. After finalizing the adoption of our three daughters, we began participating as a host family with the AFS-USA program. As a result, we have hosted four high school students from Austria, Paraguay, Thailand, and Israel. These have all been fabulous learning experiences and we remain in contact with these young people as they continue to grow and flourish all across the world.

**Facilitating Cross-Cultural Communication (2010)** - Lee Mun Wah (6 hour workshop) – Executive Leadership Institute.

**Developing Intercultural Sensitivity Workshop (2010)** – Milton Bennett

**Completion of the Developmental Model of Intercultural Sensitivity Inventory (2010)**

**Second Language and Cultural Learning** – (2011 – Present)- Spanish – Rosetta Stone; Speed Spanish I Continuing Education Course; Speed Spanish II Continuing Education Course; Independent Study of Spanish in immersive community settings. Spanish for Educators professional development course – UGA, MOOC – Latin American Culture (2013) – Six-week graduate level course designed to deepen one's understanding of Latin American Culture.

### **International Cross-Cultural Educational Experiences**

#### **Costa Rica International Partnership School edTPA Professional Development**

As edTPA Coordinator part of my responsibility was to ensure that our international student teachers had the support, equipment, and professional development just as our local student teachers had relating to edTPA. In fall 2015, the international candidates were assigned to

schools in Costa Rica and Ecuador. The Director of International Student Teaching and I traveled to Costa Rica to provide professional development to five of the collaborating teachers and candidates who would implement edTPA in Costa Rica. In addition, we intentionally met with faculty and administrators in the international schools who could provide support to the candidates. We established a process that was slightly different within each school to address the technology support needs. We also met with the head administrators within each school to ensure they too had the same understanding of the expectations and the high-stakes nature of edTPA for these candidates.

**Ecuador International Special Education Certificate Exploration - Tri-Association Grant – (2010 – 2012)** – I served on the Department of Inclusive Education Tri-Association Grant from the Association of American Schools Central America, Colombia-Caribbean and Mexico. This was an exploration grant of \$50,000 to examine the possibility of KSU designing and teaching a certificate program in special education for international teachers within these three countries. Year one of the grant, I accompanied two other faculty members to Ecuador to determine the needs of international school teachers in Quito and surrounding areas relating to special education content and skills. As a result, a series of three courses were designed and developed and the first course in the series was taught in Summer 2012 as a pilot. After the pilot phase, the program was not renewed for year-two due to budget cuts in Washington D.C. who sponsored the Tri-Association's efforts.

**Ghanaian Faculty Exchange and Training Program (2001-2003)** – As Director of the Educational Technology Training Center, I had the opportunity to host two groups of faculty from the University of Cape Coast, Ghana, West Africa. Each group participated in series of educational technology related trainings intended to prepare them to return to Cape Coast and start an educational technology center where teachers learned to use technology. My team and I continued to work with these faculty remotely for a year, before we traveled to Cape Coast for three weeks to provide support as they launched the first ever Educational Technology Center. This was a remarkable experience working with the Ghanaian faculty here in the U.S. then being able to work and live alongside them in their home country.

#### **Global Engagement Service Activities**

**KSU Conversation Partners** - During Fall 2010, I signed up to be a conversation partner for a young man from Kyrgyzstan. Having already completed a degree in his home country, he was here working on a degree in international business. Through-out the semester, we met multiple times and he even joined my family and friends to see the "Lights of Life" display just before the Christmas holiday. It was not only a pleasure getting to know this young man, but it reminded me that when you give to others, you get far more in return.

**Books for Africa Volunteer (2008-2010)** - I started volunteering with this organization several years ago as a way turn the negativity of our university furlough days into something positive. Once the university no longer had to endure furlough days, I was not able to volunteer on a monthly basis as in the past but have maintained my volunteer efforts several times a year. On one occasion, I even combined this volunteer activity with the Conversation Partners volunteer activity. In the fall of 2010, Colin, my conversation partner from Kyrgyzstan needed to complete some volunteer activities, so together, we volunteered a Saturday at the Books for Africa warehouse.

## GRANTS AND CONTRACT ACTIVITIES

**Georgia Transforming Educator Partnership (GTEP) Grant Leadership Team and Report Writer (2014-2015)** – Received \$10,000 from the Georgia Professional Standards Commission to implement proposal to strengthen the university and P-12 partnerships relating to educator preparation. Grant funding was extended for a second year. The grant “Cross-district partnership to develop reflective practitioners” focused on two primary goals; one relating to the implementation of edTPA and one relating to working with P-12 partners to improve the quality of clinical practice experiences.

**Innovation Grant Proposal Reviewer (2014)** – I was invited to serve as a proposal reviewer for the Innovation Grants. This was also a great opportunity for me to see a variety of strategies USG institutions are using to enhance student retention, progression, and graduation.

**CCGA Incubator Grant Proposal Development Team (2013)** – The KSU proposal was for a proof of concept relating to data driven student engagement. The proposal was designed to measure the effectiveness and impact of the analytic software solution on degree progression by providing the resources to construct a number of qualitative studies for collecting feedback directly from students regarding course availability.

**Georgia Department of Education Contract Services for Educational Technology Training Center (2001 – 2004)** – Between \$500,000 to \$800,000 annually based on specifically assigned deliverables. Annual renewal was based on performance and quality of deliverables. As the Principal Investigator for this initiative, I was responsible for all aspects of the contracted services and the budgetary management of the project.

**Wide Net Field Experiences PT3 Grant (2001-2003)**, Co-PI Beth Holmes, Columbus State University Educational Technology Center and Leigh Funk, Kennesaw State University, Educational Technology Training Center. U.S. Department of Education, \$38,000 a year for 3 years totaling \$114,000.

## ONLINE LEARNING AND TEACHING

Exemplary Online Course Development Acknowledgement from KSU Distance Learning Center – Quality Matters Review for online development of INED 7710 – Foundations of Special Education.	2014
USG Consortium for Online Programs/Flexible Scheduling	2007 – 2007
University System of Georgia Consortium for Online Degree Programs	2005-2006
Graduate Certificate - Advanced Technologies for Distance Learning –University of West Georgia	2008
Graduate Certificate - Online Teaching and Learning California State University - Hayward, California	1999 - 1999
Distance Education Certificate State University of West Georgia	1999 - 1999
WebCT Regional Train-the-Trainer University System of Georgia	1999



## TEACHING / MENTORING EXPERIENCE

**KSU Maritime Ambassadors – Caretta Research Project** Wassaw Island June 21-28, 2014 with KSU Secondary Science Student Teachers. I was a faculty representative with a group of 6 secondary science student teachers who worked with the Caretta Research Project to support the conservation and protection of nesting loggerhead sea turtles and to determine how to leverage this hands-on science experience into engaging lesson plans for their students.

### **BCOE Experiential Science Teacher Projects (ESTP) – 2017 - Present**

As co-founder of the BCOE Experiential Science Teacher Project (ESTP) a science education faculty member, Terri Collins, and I developed opportunities to support elementary and middle school education candidates to get out into the field and actually experience science. In addition, this project also enables our candidates to engage in undergraduate research which further supports their learning and our institutional Quality Enhancement Plan (QEP). To date, the ESTP has resulted in three sub-projects described below for which we are seeking funding to maintain and expand.

#### **Leatherback Sea Turtles - Trinidad**

We received seed money 2018 to fund an exploratory trip to Matura Beach Trinidad and had the opportunity to work with some of the world's premiere leatherback sea turtle researchers from the Canadian Sea Turtle Network as well as the local lifelong environmental warriors from Matura Beach. Prior to COVID-19, we planned to host a study abroad course, which has now been delayed. In addition to the sea turtle research, we also spent time in the local schools and collaborated with the local sea turtle group to create educational materials relating to sustainability for elementary school presentations.

#### **Field Science Workshops – Sapelo Island 2019**

In 2019, Professor Collins and I mentored four education students, and a P-12 mentor teacher through the participation two intensive 3 and 4 day field-based workshops for teachers on Coastal Ecology and Sea Turtle Nesting through the Sapelo Island Estuarine Research Reserve. These workshops provided extensive and intensive hands-on science activities while exposing our teacher education students and P-12 educators and from across the country to marine biology, environmental sustainability, and local history of Sapelo Island. We hoped to return with a new group of students during summer 2020, but the workshops were cancelled due to COVID-19.

#### **Gopher Tortoise Undergraduate Research 2018-Present**

The third project Professor Collins and I have led is a gopher tortoise research project at Moody Forest in collaboration with the Georgia Nature Conservancy. Professor Collins serves as the scientist content expert, while I mentor the students to design and conduct the research, data collection, and analysis. This research study uses motion activated cameras to monitor the co-habitation behaviors within the gopher tortoise burrows. We and the students make monthly trips to Moody Forest to visually inspect the burrows, change the camera cards, download and document the burrow activity across the 18 gopher tortoise burrows.

**Doctoral Dissertations** – As an associate dean, I am expected to teach one graduate course per year. However, in the past three years, the Teacher Leadership doctoral program has needed me to chair dissertation committees. I am currently chairing three doctoral students.

Dissertation Chair, "Impact of the Twilight Program on Students' Perceptions of Themselves and Their Futures," Teacher Leadership (2017 – 2020). C. Crawley

Dissertation Chair, "Research-Based Strategies for Educators and the Influence on Achievement in Reading Comprehension," Teacher Leadership (2016 – 2018). C. Merritt

Dissertation Chair, "Teacher's Perceptions of Technology Integration and a 1:1 Technology Initiative: A Case Study: Teacher Leadership (2015-2018). M. Mansfield

Dissertation Committee Member, "Designing an Online Elementary Learning Community within a Learning Management System," Instructional Technology (ITEC). (January 15, 2011 - December 31, 2011). T. Clark Graduated 2011.

Dissertation Committee Member, "The Effects of Two Repeated Reading Interventions on the Fluency and Comprehension of Fourth and Fifth Grade Students with Learning Disabilities.," Inclusive Education. (January 15, 2010 - July 30, 2011). XC Yang Graduated 2011.

Dissertation Committee Member, "Brain based reading education for elementary students with learning disabilities.." (May 15, 2008 - December 31, 2009). W. Cowen Graduated 2009.

<b>Course Prefix and Title</b>	<b>Designed or Redesigned</b>	<b>Face-to-Face, Online, Hybrid</b>
EDCI 7530 – Instructional Decision Making	Redesigned	Online
ITEC 9430 - Facilitating and Designing Online Learning	Designed	Hybrid
INED 7710 – Foundations of Special Education	Designed	Online
INED 7715 - Nature and Needs of Diverse Learners	Redesigned	F2F & Hybrid
INED 7742 – Data Based Inquiry – Course Coordinator	NA	Online
INED 7730 - Assessment for Diverse Learners	NA	F2F
INED 7741 - Educational Research	Redesigned	F2F & Hybrid
INED 7790 – Documenting Professional Growth	Redesigned	F2F & Second Life
EXC 7780 – Collaborative Practices	Redesigned	F2F
ECE 8814 – Inquiry: Essential Technology Skills and Strategies	Redesigned	F2F
EDUC 6733 – Action Research for Educators	NA	Online
EDUC 6735 – Habits of Mind / Helping Students Become Self-Directed Learners	NA	Online
EDUC 6731 – Assessment for Student Learning	NA	Online
EDUC 2201 Teaching, Schools, and a Changing Society	Redesigned	F2F
EDUC 2204 – Human Growth and Development	NA	F2F
ECE 303 - Introduction to Technology for Elementary Educators	Designed	F2F
EDUC 303 - Introduction to Technology for Educators	Designed	F2F

## CURRENT RESEARCH PROJECTS

### **Impact of Vertical Mentoring in Experiential Field Science Activities on Pre-Service Teacher Education Candidates (2018 – Present) – Dr. Leigh Funk and Professor Terri Collins**

One of the more innovative parts of the **BCOE Experiential Science Teacher Projects (ESTP)** is the research on a vertical mentoring model that includes students in their first year of teacher education, candidates in their second year, a P-12 mentor teacher, and the two university professors.

Guiding Question:

- How did the vertical mentoring model embedded in the BCOE Experiential Science Teacher Projects impact the knowledge, skills, and dispositions of undergraduate teacher education candidates?

Sub-Questions:

- How did the vertical mentoring model impact the feeling of community as candidates progressed through the teacher education program?
- How did the vertical mentoring model support candidate's learning in terms of lesson planning and the design of classroom activities relating to elementary and/or middle grades science standards?
- How did your participation in the Experiential Science Teacher Projects with the vertical mentoring support impact your implementation of estuarine and marine ecology, wildlife conservation, and species identification during your first year teaching?

### **Gopher Tortoise and Coastal Butterfly Migration Research – In partnership with the Georgia Nature Conservancy and the Butterflies of the Atlantic Flyway Alliance and St. Catherines Island. 2017 – 2019 Professor Terri Collins and Dr. Leigh Funk**

The KSU faculty mentor the teacher education candidates and P-12 mentor teachers to serve as field research scientists for two formal research projects:

1. Examination of Gopher Tortoise Burrow Usage by Other Species
  - a. As a keystone species, the Gopher Tortoise may share its burrow with hundreds of other animals. This research study would examine what other animals utilize the gopher tortoise burrow within Moody Forrest Sector 14 and 15 in south Georgia. The study would also track the activity within the burrow using motion activated camera footage. This study would also examine behaviors of the gopher tortoise outside of the burrow.
2. Coastal Butterfly Migration Research
  - a. In collaboration with the Butterflies of the Atlantic Flyway Alliance and St. Catherines Island, will engage in the scientific process to collect data using the established BAFA protocol to monitor and track the migration of three primary butterfly species along the Georgia coast. Researchers will be involved in the field based data collection, data inventory and reporting, and monitoring the ongoing activity of the migration activity. Researchers will also examine the effects of butterfly migration along the Georgia coast and identify potential diversion actions that potentially disrupt the migration patterns.

## **Scholarship of Assessment within Teacher Education Programs (2018 – Present) Dr. Leigh Funk, Mrs. Judy Dix, and Dr. Dana Fox (retired)**

Guiding Research Question:

- What factors encourage or discourage faculty engagement with the scholarship of assessment?

Sub-questions:

- What challenges do faculty face regarding the scholarship of assessment?
- What factors would make faculty more likely to engage in the scholarship of assessment?
- What are faculty attitudes and experiences about their responsibilities relating to assessment?
- What are the differences, if any, between how junior faculty (those with less than five years' experience) attitudes about engaging in the scholarship of assessment vs. senior faculty (those with five or more years' experience)?

### **SCHOLARLY ACTIVITIES**

#### **Refereed Journal Articles and Papers:**

Funk, M. L., & Chafin, J. (2017). A Retrospective Look at Using Differentiated Faculty Development Practices to Promote Assessment and Continuous Improvement. *GATEways to Teacher Education*. V 28, Issue 1, Spring 2018.

Funk, M. L., Paraska, S. E., SACS 2013 Annual Meeting, "Invited Exemplar for Resource Room: KSU Fifth-Year Interim Report," Southern Association of Schools and Colleges, Atlanta, Georgia. (December 6, 2013).

Funk, M. L. & Wallace, D. (2007). Reinforcing 21st century skills through digital storytelling. [\*Connections\*](#).

Funk, M. L. & Wallace, D. (2006). Digital storytelling as a 21<sup>st</sup> century instructional strategy. *Taking Teaching and Learning Seriously*.

#### **Refereed Chapters in Books:**

Funk, M. L. & Funk, C. C. (2010) Positive eTrends in Education: Mission Possible?: Positively Leveraging Popular Technologies to Promote Learning in the 21st Century. In T. Deering (Ed.), *Positive trends in education*. Kendall Hunt Publishing, Dubuque, IA.

#### **Non-Refereed Chapters in Books:**

Funk, M. L. (2003). Developing instructional technology centers for basic education in Ghana: A qualitative study. In A. Adebayo, & J. Tufuor (Eds.), *Instructional Technology Training for Basic Education in Ghana* (pp. 163-175). Custom Publishing, University of Cape Coast, Ghana.

### **Refereed Proceedings:**

Dominick, J. E. & Funk, M. L. (2006). E-Portfolio Passport to global citizenship: Folio-thinking for college seniors. Proceedings of the EFL European ePortfolio Associates, EFL, France

### **Refereed Published Creative Works (Includes Academic Reports):**

Funk, M. L., Williams, N., Whitt, B. Farrington, E. (2020). Board of Examiners Report from the Georgia Professional Standards Commission Review. Atlanta, GA.

Funk, M. L., Forehand, M., Hall, J., Beck, J. (2020). Board of Examiners Report from the Georgia Professional Standards Commission Review. Atlanta, GA.

Herbert, D., Fasola, E., Funk, M. L., Savage, E., Hein, J., Wallis, S. (2019). CAEP Board of Examiners Report from the Council on Accreditation for Educator Preparation Accreditation Review. Washington, DC.

Funk, M. L., Ford, B., Bedford, V., Houston, J., Herrington, T. (2019) Board of Examiners Report from the Georgia Professional Standards Commission Review. Atlanta, GA.

Funk, M. L., Ranzy, T., Bandy, S., Davis, A. (2018). Board of Examiners Report from the Georgia Professional Standards Commission Review. Atlanta, GA.

Funk, M. L., Ford, B., Palmour, J., Oats, R., Fields, K. (2015). Board of Examiners Report from the Georgia Professional Standards Commission Review. Atlanta, GA.

Funk, M. L., Boyd, K. 2013 Board of Examiners Report from the NCATE/PSC Accreditation Review. Washington, DC.

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Funk, M. L. & Tompkins, H. (2012). Georgia PSC Board of Examiners Report – Continuing Review. Atlanta, GA: Professional Standards Commission.

Funk, M. L. & Morgan, P. (2011). Georgia PSC Board of Examiners Report – Continuing Review. Atlanta, GA: Professional Standards Commission.

Funk, M. L. & Li, C. (2010). Substantive Change Prospectus – Doctor of Philosophy in International Conflict Management. Atlanta, GA: Southern Association of Colleges and Schools.

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- Harrison, R., Funk, M. L., Tompkins, H. (2008). Georgia PSC Board of Examiners Report – Developmental Review, Atlanta, GA: Professional Standards Commission.
- McFerrin, J., McRoy, P., Funk, M.L., Reed, T., Paile, E. & Oppong, N. (2007). Georgia PSC Board of Examiners Report – Developmental Review. Atlanta, GA: Professional Standards Commission.
- Funk, M. L. & Mitchell, B. F. (2007). AACTE Professional Education Data System Annual Report – Professional Teacher Education Unit. Kennesaw State University Office of the Assistant Dean.
- Funk, M. L., Mitchell, B. F. & Oxford, K. (2007). Federal Title II (NES) – Program Completer Report. Kennesaw State University Office of the Assistant Dean.
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- Funk, M. L., Mitchell, B. F. & Oxford, K. (2005). University System of Georgia BOR P-16 Program Completer Report. Kennesaw State University Office of the Assistant Dean.
- Funk, M. L. (2005). The use of electronic portfolios within teacher education programs at renaissance group member institutions. UMI Dissertation Abstracts, (UMI No. 3162625)
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- Mitchell, B. F., Funk, M. L. & Lawson, D. (2004). PAAR (Preparation Annual Approval Review) Report – Professional Teacher Education Unit. Kennesaw State University Office of the Assistant Dean.
- Smith, A., & Funk, M. L. (2004). NCATE Standard Five: Faculty Qualifications Accreditation Report. 2004 Institutional Report for NCATE / GA PSC Continuing Accreditation Review. Kennesaw State University
- Kueter, R. & Funk, M. L. (2003). Summary Report for The Renaissance Group Distance Learning Action Group. The Renaissance Group, Emporia State University.
- Funk, M. L. (2002). Annual Progress Report Wide Net Field Experiences PT3 Grant. Kennesaw State University, Educational Technology Training Center & Columbus State University, Educational Technology Training Center.

### **Refereed Conference Presentations: (International)**

- Funk, M. L., Bell, J. N., Kuhel, K. A., International Exchange - Colegio Menor, "RTI, CMB & Differentiated Assessment.," Tri Countries Association, Quito, Ecuador. (May 25, 2010).
- Dominick, J. L., Funk, M. L. & Izar, B. (2006, October). E-Portfolio Passport for Global Citizenship: Folio-Thinking for College Seniors. Paper Presented at the 4<sup>th</sup> International ePortfolio Conference. Oxford England.
- Bogan, B. & Funk, M. L. (2005, October). Universal Applications: The Effect of Manipulative Letters on Automaticity for Passage Reading Fluency. Paper Presented at the 16<sup>th</sup> Annual International Conference of the SINO-American Education Consortium. Kennesaw, Georgia.
- Leichter Dominick, J., Paracka, D., Funk, M.L., Cope, B., Leifheit, J. (March, 2004). \_Symposium on Electronic Portfolios in Teacher Education\_ \_Panel Presentation at the International Society for Information Technology & Teacher Education conference. Atlanta, Georgia. [Invited Presentation]
- Siegel, B. L., Frank, M. L., Dominick, J. E. Adebayo, A., Funk, M. L., Matthews, K., & Inman, S. (2003, October). Global Citizenship in the 21st Century: Weaving the Global Mindset throughout the KSU Institutional Vision\_ Keynote Panel Presentation at the SINO-American Education Consortium 2003 International Education Symposium, Kennesaw, Georgia.
- Siegel, B. L., Frank, M. L., Dominick, J. E., Funk, M. L., Matthews, K., & Inman, S. (2003, July). Learn locally, but act globally: Developing a global mindset in the first-year experience. Panel presentation at the International First-Year Experience Conference, Vancouver, BC.
- Dominick, J. E., Funk, M. L., & Lawrence, D. (2003, July). Pixels, portfolios, and first-year success. Roundtable discussion at the International First-Year Experience Conference, Vancouver, BC.

### **Refereed Conference Presentations: (National)**

- Funk, M. L. & Bell, J. (Nov 2009). Somewhere Over the Virtual Rainbow: A Student Centered Online Learning Model for Graduate Special Education Majors. Paper Presented at the 32<sup>nd</sup> Annual TED Conference: Teacher Preparation in Changing Times: Fostering Partnerships Between Special and General Education. Charlotte, NC.
- Rugg, E., Funk, M.L., Bowe, E. & Hutcheson, D. (June 2009). A SAS Enterprise Intelligence Solution for Releasing Jailed Enterprise Resource Planning Data. Paper Presented at the 49<sup>th</sup> Annual Association of Institutional Research Forum. Atlanta, GA.
- Funk, M. L. & Wallace, D. (2006, November). Using Digital Storytelling as a 21<sup>st</sup> Century Instructional Strategy. Paper Presented at the TED/TAM 2006 Conference. San Diego, California.



Dominick, J. E., Brown, J., Bowers, J., Funk, M. L., Harper, N. (2003, November). Conversations on the cross disciplinary use of e-portfolios in higher education. Panel presentation at the National Communication Association Conference, Miami, FL.

Dominick, J., & Funk, M. L. (2003, February). RACCE College Student Portfolio Process in the First-Year Seminar. Poster session accepted the Annual Conference on the First-Year Experience, Atlanta, GA.

Dominick, J. & Funk, M. L. (2003, February). Conversations on Electronic Portfolios. Roundtable discussion accepted for the Annual Conference on the First-Year Experience, Atlanta, GA.

### **Refereed Conference Presentations: (Regional or State)**

Fasnacht, K., Cauthen, M., Rusch, J., Collins, S., Funk, M. L. (2019). Gopher tortoise exploration and conservation through teacher education. Presented at the 2019 Gopher Tortoise Conference, November 15-16, 2019. Gulf Shores, AL. [Presentation with Undergraduate Students]

Cauthen, M., Rusch, J., Funk, M.L., Collins, S. (2019). Experiential Science Teacher Project: Trinidad to Sapelo Island. Presented at the 2019 KSU Educators of Tomorrow event, November 1, 2019. Kennesaw Georgia. [Presentation with Undergraduate Students].

Funk, M. L. & Dix, J. (2019). Quality Assessments – An Educative Tool for the CAEP Assessment Framework. Invited Presentation at the 2019 GADA (Georgia Assessment Directors Association Fall Conference, May 15, 2019, Macon, Georgia.

Nweke, W., Funk, M. L. (2018). Assessment Validity. Presented at the 2018 GADA (Georgia Assessment Directors Association Fall Conference, November 12, 2018, Macon, Georgia.

Funk, M. L. (2018). Intern Keys/Candidate Assessment on Performance Standards (CAPS) as a Valid Assessment for Pre-Service Teachers. Roundtable facilitation of state-wide discussion at the GADA (Georgia Assessment Directors Association Spring Conference, May 15, 2018, Macon, Georgia.

Funk, M. L. & Chafin, J.J. (2016). Utilizing Differentiated Practices to Promote Assessment and Continuous Improvement. Presented at the 2016 GATE (Georgia Association for Teacher Educators. October 27, 2016, Young Harris, Georgia.

Funk, M. L. & Chafin, J. J. (2016). Assessment quality: Validity and reliability. Invited presentation to the 2016 Georgia Professional Standards Commission Certification and Program Officials Conference. December 6, 2016, Macon, Georgia.  
[Invited Presentation]

Eaton, A.J. & Funk, M.L. (2015). Smart Planning, Powerful Partnerships and Innovative Practices. Presented at the 2015 Georgia Professional Standards Commission Certification and Program Officials Conference. December 2, 2015, Macon, Georgia.  
[Invited Presentation]

- Funk, M.L. & Chafin, J. J. (2015). Assessing your assessments: How to strengthen program, unit, and classroom assessments. KSU Educator Preparation Provider Meeting. October 30, 2015. Kennesaw, Georgia.
- Funk, M. L., Paraska, S., Gwaltney, K. (2014). The Fifth-Year Report: From Planning to Submission – Invited Presentation at the SACSCOC Summer Institute on Quality Enhancement and Accreditation. July 21, 2014. New Orleans, LA.
- Funk, M. L. (Presenter & Author), Gwaltney, K. P. (Presenter & Author), SACS 2013 Annual Meeting, "The Fifth-Year Interim Report: From Planning to Submission," Southern Association of Schools and Colleges, Atlanta, Georgia. (December 6, 2013).
- Funk, M. L., Gwaltney, K. P., Virginia Assessment Group Annual Conference, "From Hindsight to Foresight: Re-envisioning How to Demonstrate Institutional Effectiveness for Academic Programs," Virginia Assessment Group, Roanoke, Virginia. (November 13, 2013).
- Williams, J., Bell, J., Funk, M. L., Heckert, J., & Kuhel, K. (2011). The ethics of equity in the 21st century college classroom. Presented at the 18<sup>th</sup> Annual Georgia Conference on College and University Teaching. Kennesaw, GA.
- Funk, M. L., Carter-Hicks, J., Heckert, J. (October, 2010). Digital Storytelling and Education Reform: Insights from Inclusive Education. Presented at the Georgia Association for Teacher Educators Annual Conference. Atlanta, GA.
- Funk, M. L. & Bell, J. (October 2010). Is there an App for that? Using design-based research for online learning. Presented at the Georgia Educational Research Association 2010 Conference. Savannah, GA.
- Funk, M. L. & Redish, T. C. (2003, October). What does quality e-learning look like in Georgia? Presented at the Georgia Technology Leadership Conference: Leaving No One Behind: The Promise of Technology. Athens, GA.
- Dominick, J. & Funk, M. L. (2003, February). RACCE College Student Portfolio for First-Year Seminar. Poster session presented at the 10<sup>th</sup> Annual Georgia Conference on College and University Teaching, Kennesaw, GA.
- Funk, M. L. & Redish, T. (2002, February). Connecting Technology Standards with Pre-service InTech. Paper presented at the 9<sup>th</sup> Annual Georgia Conference on College and University Teaching, Kennesaw, GA.
- Funk, M. L. & McBride, K. (2002, April). Web Enhanced InTech: Competencies for the 21<sup>st</sup> Century Educator. Paper presented at the meeting of the Georgia Educational Technology Conference, Savannah, GA.
- Funk, M. L., Fenton, A. M., Thompson, S. & Marks, B. (2001, February) Collaborative Use of Online Learning Environments in Foundations of Education Courses. Paper presented at the 8<sup>th</sup> Annual Georgia Conference on College and University Teaching, Kennesaw, GA.
- Wan, Y., Smith, A., Nobel, L., Adebayo, A., Funk, L., Zheng, B., Jefferson, M. (October, 2001). Preparing Pre-Service Teachers Through International Partnerships. Paper presented at the Georgia Association of Teacher Educators Fall Meeting, Dunwoody, GA.

Funk, M. L., Murray, M., Abusaid, M., Smith, A. (2000, September). The Art of Technology Infused Teaching. Poster session presented at the Leadership Briefing on KSU Teaching with Technology Initiatives, Kennesaw, GA.

Funk, M. L., Marks, B. (2000, October). Assessing the Appropriateness of Distance Learning Courses. Paper presented at the Georgia Association of Teacher Educators Fall Conference, Macon GA.

SERVICE TO OUR COMMUNITY	
AFS-USA Cultural Exchange Host Family (Hosted 4 year-long Students)	2015 -2020
Sager Brown Mission Trip for Disaster Relief – Bayou Teche, Louisiana United Methodist Committee on Relief Project	February 2018
Multicultural Children’s Book Day Challenge – Burnt Hickory Elementary School	2015-2017
Dusty’s Haven Horse Rescue	2013 – Present
KSU Day of Service – Food Pantry Volunteer	April 26, 2014
Sager Brown Mission Trip for Disaster Relief – Bayou Teche, Louisiana United Methodist Committee on Relief Project	February 2014
Read Across America Day – Varner Elementary School Volunteer	February 28, 2014
Cobb County Foster and Adoptive Parent Association	2013-2014
Cobb County Department of Family and Children’s Services – After Hours Unit – Emergency & Special Needs Placement Home	2012-2014
Blessings in a Backpack – McEachern Memorial United Methodist Church	2012-2014
Read Across America Day (Dr. Seuss Day) – Clarkdale Elementary School Volunteer	March 2, 2012
Books for Africa Volunteer 8-10 days per year	2008-2010
Service to P-12 Schools or to State Educational Agencies:	Dates
GA Alternative Schools Institute (partnership with GaDOE, GaAAE, NAEA, KSU)	2019 - 2020
Regents Advisory Council on Effectiveness and Accreditation (RACEA)	2009 - 2014
Taskforce on Alignment of USG & SACSCOC Requirements Chair	2013 - 2014
Secretary for RACEA	2012 - 2013
Task Force on Identification of SACSCOC Issues	2011 – 2012
Task Force on EDL Performance Based Programs	2010-2011
Task Force on Comprehensive Program Review	2009-2012
Georgia Department of Education	
GaDOE Leader Keys Credentialed	2014
Georgia Department of Education PT3 Grant Reader	1999 - 2003
Development Team – Georgia AdmInTech	2002 - 2004
Development Team – Analyzing Student Test Scores from The Teacher’s Desktop	2003 – 2004

Laptops for Teachers Foundation Awards – Benefit with the Governor	2002 – 2003
<b>Service to National, Regional, and State Accreditation Agencies</b>	<b>Dates</b>
GaPSC Education Review Panel (ERP) Member	2019 - 2021
GaPSC Distance Learning Standards Task Force	2020
Council for the Accreditation of Educator Preparation (CAEP)	
National On-Site Reviewer	2017-Present
National Assessment Reviewer	2015-2017
Specialty Program Reviewer (SPA) Under NCATE and CAEP	
Council for Exceptional Children SPA Reviewer	2008 - Present
Conference Proposal Reviewer	2005 – 2007
CEC – TED Conference Proposal Reviewer	2005 – 2007
Georgia Professional Standards Commission (GaPSC)	
Assessment Advisory Panel	2017-2018
Board of Examiner Review Team Chair	2008 - Present
Board of Examiner Team Member	
Online Learning Standards Development Task Force	2009 - 2009
Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)	
SACSCOC Fifth-Year Review On-Site Review Committee Member	2012
SACS-COC Institutional Regional Accreditation Liaison	2010 – 2015
<b>Service to Professional Associations</b>	<b>Dates</b>
GADA (Georgia Assessment Directors Association) Editor and Executive Board	2014-Present
GERA (Georgia Educational Research Association) Webmaster	2011 - 2014
GERA (Georgia Educational Research Association) Executive Board Member	2009 – 2014
Georgia Educational Researcher Journal Reviewer	2009 – 2012
AERA Conference Proposal Reviewer	2006
AERA Outstanding Publications Judge	2006
AACTE Conference Proposal Reviewer	2003
The Renaissance Group Institutional Representative	2002 – 2005
The Renaissance Group - Distance Learning Committee Member	2003 – 2005
ISTE (International Society for Technology in Education) Transportation Liaison for 2000 National Education Computing Conference in Atlanta.	1999 - 2000

Institutional Service Category	Service Activity	Service Level	Service Dates
Strategic Priorities & Planning	KSU Strategic Advising Council	University	2018-Present
	BCOE R2 Roadmap Leadership Team	College	2018-Present
	BCOE Strategic Planning Committee	College	2014-2018
	KSU 2013 – 2017 Strategic Plan Assessment Team	University	2012 – 2014
	Consolidated 2015-2017 Strategic Plan Committee (co-chair)	University	2014
	KSU Strategic Thinking and Planning Committee	University	2010-2012
Assessment	KSU – University Assessment Committee	University	2016- Present
	KSU Strategic Thinking and Planning Survey Sub-Committee	University	2011-2012
	Intern Keys Validation Study – Institutional Project Lead	College	2014 - 2015
	KSU QEP Midpoint Evaluation Chair	University	2010
	Assurance of Learning Council	University	2009 – 2014
	TK20 – Assessment and Data Collection Proof of Concept Team	University	2006
	Special Education Program Area Assessment Committee Chair	Department	2007 - 2010
	University Wide Student Learning Competencies Initiative	University	2010-2011
	USG Regents Advisory Council for Effectiveness and Accreditation (RACEA) Task Force for Comprehensive Program Review Member	University	2009-2011
Accreditation	EPP CAEP Council 5 (chair)	College	2014 – Present
	EPP Steering Committee Leadership Team (Chair)	College	2014 - Present
	PTEU Steering Committee (Accreditation Leadership Team)	College	2003 – 2007
	NCATE Accreditation Electronic Evidence Committee (Chair & Developer)	College	2003 - 2004
	NCATE Standard Five: Faculty Qualifications Committee	College	2003 - Present
Data	TPMS – State-wide Data Warehouse Institutional Coordinator	College	2014 – Present
	edTPA Institutional Coordinator	College	2014 - 2016
	Title II Institutional Coordinator	College	2014 - Present

	Data Governance Council (DGC) – Committee Co-Chair	University	2008-2010
	Georgia P-16 Education Data Mart	College	2005-2008
	KSU SAS “Alpha Group” – Enterprise Information Management	University	2007 – 2008
Institutional Consolidation	KSU – SPSU Consolidation Organization Team	University	2013-2014
	KSU – SPSU Accreditation Team (chair)	University	2013-2014
	OWG #19 Assessment & Accreditation Chair – Consolidation Operational Working Group	University	2012 - 2015
Curriculum	College Curriculum Committee	College	2014 - Present
	INED Curriculum Committee	Department	2016-2017
	INED Curriculum Committee Chair	Department	2008 – 2009
	Course Development Team – Research I for M.Ed. program	Department	2005
	General Education Council Steering Committee	University	2010 – 2011
	INED 7741 - Educational Research Course Committee	Department	2005 - 2008
	INED ePortfolio Course Committee (Lead Developer)	Department	2005 - 2008
	Department of Special Education Curriculum Committee	Department	2005-2006
Personnel (Hiring & Evaluation)	BCOE Dean Search Committee	College	2020-2021
	Graduate Admissions Specialist Search Committee	College	2020
	Academic Advisors Search Committee Chair	College	2020
	Dean Stand-In – Faculty Interviews	College	2015-2016
	INED Department Chair Search Committee – Chair of Inclusive Education	College	2014-2015
	INED Faculty Search Committee Chair – SPED Assistant/Associate Professor	Department	2013
	KSU Provost and Vice President of Academic Affairs Search Committee	University	2010-2011
	Search Committee – INED Tenure Track Faculty	Department	2008

	Search Committee - Assistant Professor of TESOL	Department	2006
	Search Committees - Assistant Professor of Special Education & TESOL	Department	2005-2006
	Search Committee - Ed.D. Faculty of Educational Technology/Leadership	Department	2005
	Search Committee - Assistant Director of Field Experiences	College	2005
	INED Faculty Search Committee – TESOL Assistant/Associate Professor	Department	2009
	INED Faculty Search Committee – SPED Assistant/Associate Professor	Department	2009
	INED Faculty Search Committee – SPED Assistant/Associate Professor #2	Department	2009
	INED Faculty Search Committee – SPED Lecturer	Department	2009
	INED Department Chair Search Committee	College	2009
	INED Faculty Search Committee Chair - SPED Position	Department	2008
	Search Committees - Assistant Professor of Special Education & TESOL	Department	2005-2006
	College Tenure & Promotion Committee	College	2009 – 2010
	ITEC Tenure and Promotion Committee Chair	Department	2010
	INED Tenure and Promotion Committee	Department	2010
	INED Faculty Staff Evaluation Committee (Administrator Eval) Chair	College	2010
Leadership on Miscellaneous Committees	KSU Complete College Georgia Team	University	2012 – 2020
	International Conference Steering Committee – Global Ethics: Crossing Borders, Joining Hands	University	2003-2004
	Global Learning Council	University	2009 - Present
	KSU Faculty Senate	College	2008 – 2011
	Teacher Quality Preparation Grant – Research Academy	College	2009- 2010
	BCOE New Building Committee	College	2009 – 2015
	College Faculty Council	College	2009 – 2010

INED Department Faculty Council	College	2014-2016
INED Department Faculty Council Chair	College	2009 – 2011
Professional Development School - Planning Team	College	2006-2008

<b>Professional Learning</b>	<b>Dates</b>
SCUP Strategic Planning Institute Certificate – Planning Institute 1 completed in 2017 Planning Institute 2 completed in 2017, Planning Institute 3 scheduled for 2018	2016-2018
KSU Building Level Crisis Coordinator (series of 5 classes)	2017
Graduate Certificate - Advanced Technologies for Distance Learning –University of West Georgia	2008
Grantsmanship Training Program - The Grantsmanship Center – Los Angeles California	2002
Graduate Certificate - Online Teaching and Learning California State University - Hayward, California	1999 - 1999
Distance Education Certificate State University of West Georgia	1999 - 1999
WebCT Regional Train-the-Trainer University System of Georgia	1999

<b>Membership in Professional Organizations</b>	<b>Dates</b>
AACTE American Association for Colleges of Teacher Education	2014 – Present
American Evaluation Association	2017
National Council on Measurement in Education	2014 - Present
Learning and the Brain Society	2010 – Present
Georgia Educational Research Association	2008 – 2015
International Society for Performance Improvement	2013 - 2015
Southeastern Regional Association of Teacher Educators / Georgia Association of Teacher Educators	2009 – Present
American Association of University Professors	2008 - Present
Association for Institutional Research	2008 – 2010
Southern Association for Institutional Research	2008 – 2010
American Educational Research Association	2006 - 2012
Council for Exceptional Children	2006 - 2010
CEC – Division for Research	2008 - 2010
CEC – Teacher Education Division	2006 - 2010